

Sustainability Plan

Occupational Safety & Environmental Assoc., Inc.



OSEA
The Workplace Experts

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Vision Statement

OSEA, Inc. partners with our clients in Safety, Health, and Environmental Compliance. Our vision is to allow us to partner with them in sustainability by providing a “do as we do” example. Since 1991, OSEA, headquartered in Buffalo with offices in Syracuse, NY, Charlotte, North Carolina and New York, NY, has been helping clients with their environmental, health, and safety needs. OSEA, Inc. is globally recognized for support to the construction, manufacturing, and pipeline industries. This Sustainability Plan will assist development of a corporate culture of Sustainability – Think Sustainably and Act Responsibly.



Letter from the CEO

In an effort to “walk the walk” with our clients instead of simply talking the talk, we have decided to have a clear and consistent program to be followed internally by our employees as an example to our clients.

We have chosen to utilize the plan at OSEA to include the areas of community, environmental and financial as the benchmarks of our program. The Western New York Sustainable Business Roundtable has given us a platform to represent our responsibility to being sustainable internally in our offices and to our clients.

Think Sustainably and Act Responsibly.

- Gina L. Coniglio, CEO



Recycling

Goal – lower paper consumption & reduce over 6 months; find a recycling solution; Copier and paper purchased count for metrics (buy one less box); No paper or plastic dishes or silverware; reusable water bottles.

Implementation of a company policy to only print necessary communication internally as well as with our clients.

Going forward, printed training materials as well as proposals will be printed upon request. Clients will be encouraged to obtain materials electronically. Electronics recycling to occur on an annual basis.



Energy

- Goals – lighting; heating (reduce mini heaters); Skype training; metrics – how many miles travelled for training; carpool to client visits (when applicable); turn off devices, printers, computers on nights & weekends; light switches to sensors; solar window covers. Energy audit has been completed by Energy Mark to help us benchmark current usage and establish plans to reduce energy consumption.



Safety

Goals- to set an example for clients to follow. For example, all applicable personnel will be trained accordingly and maintain proper certifications according to their job function.



Sustainability Audit for Clients



Goals – when providing safety monitoring and auditing for clients we will also provide a sustainability audit to provide recommendations for improvement in the areas of waste, water, and energy when applicable. The audit will cover the client’s areas of concern.

OSEA, Inc. will go over policies, procedures, and practices and compare them to industry standards while giving feedback on how a company can achieve those standards.

OSEA will help clients improve sustainability performance with planning, execution and follow through.

Financial



- Goals – through sustainability practices as outlined in this plan, OSEA aims to reduce financial burden through our recycling, energy reduction, reducing paper products within the office, reducing office supplies, and ultimately reducing overhead. OSEA will utilize metrics as outlined in this plan to track progress.

Community



OSEA, Inc. has been involved in their community since its founding in 1991. From supporting Wounded Warrior golf outings, Re-Tree WNY, and our local WNY Hero's; OSEA has been and is still interested in getting more involved in the thriving communities that surround us. To get more involved in our community while still offering our expertise, OSEA will be continuing our efforts to help Re-Tree WNY and also by extending our services to local schools by giving safety talks to students and faculty. Re-Tree WNY is where we can help our municipal clients to acquire trees (doing the paperwork) to plant to replace those that had to be taken down or were damaged during the winter. Re-Tree WNY is also a way for OSEA, Inc. to give lessons on ergonomic safe lifting. OSEA, Inc. believes that we as a company can come together and use our extensive health, safety, and environmental knowledge to help and better the surrounding community while also helping each of the employees to grow and help others.

Metrics



- Benchmark energy audit
- Print count on copy machine
- Monitoring electric bills
- Utilizing recycled materials when appropriate
- Track volunteer hours
- Track consumable products/office supplies

Going Forward/Implementation

- Implementation date is October 1, 2016
- Work with businesses in community to get commercial recycling
- Review plan and progress in 6 months and make changes and updates as deemed appropriate
- Continually strive to adopt more sustainable practices and operations

